



दिल्ली सरकार
कार्यालय प्रमुख अभियंता, लो0नि0वि0
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No. 27(Misc.)/E-In-C/PWD/E-1/2026/ 520

Dated: 24.09.2026

OFFICE ORDER

Sub: Appointment of Nodal Officer for Biometric Attendance System (AEBAS) in PWD.

In order to ensure the smooth implementation, regular monitoring, and effective management of the Biometric Attendance System (BAS) within Public Works Department, GNCTD, the competent authority hereby appoints Sh. Kishan Avtar Meena, Dy. Director (Estt.) as the Nodal Officer for the Biometric Attendance System with details as below:-

- | | | |
|------------------------------------|---|--------------|
| 1. Aadhar Card No | : | 594748405683 |
| 2. Mobile No link with Aadhar Card | : | 9818848786 |

The Nodal Officer shall be responsible for overseeing the system's deployment and ensuring strict compliance with attendance policies. The specific roles and responsibilities of the Nodal Officer will be as follows: -

- (1) Managing the registration and enrolment of all existing and new Employees into Biometric System.
- (2) Reviewing attendance reports to identify discrepancies, unauthorized absences or technical anomalies.
- (3) Coordinating with the IT Department/External service vendors to ensure Biometric Hardware and software operational.

All department heads and officers are requested to extend full cooperation to Nodal officer to ensure smooth implementation, regular monitoring and effective management of the Aadhar enable Biometric Attendance System in PWD.

This issues with the approval of the Engineer-in-Chief, PWD.

(Sahanubhuti Ashok)
Director (Pers.)

Copy to:-

1. PS to Principal Secretary (PWD), GNCTD, for kind information.
2. All CEs/SEs under PWD are requested to issue necessary directions to the subordinate offices for implementation, monitoring and effective management of Aadhar enable Biometric System in their respective offices.
3. Sh. Kishan Avtar Meena, Dy. Director (Estt.), O/o E-in-C, PWD, New Delhi-110002.
4. Md. Qamar Technical Officer IT, 3rd Floor, MSO Building, ITO, New Delhi-110002.
5. PWD website.

Sahali
24/09/26
Director (Pers.)