



दिल्लीसरकार

कार्यालय प्रमुख अभियंता, लो0नि0वि0,

12वां तल, बहु-मंजिलाभवन, इंद्रप्रस्थसंपदा, नईदिल्ली: 110002

☎ 23490260, 23724560, फ़ैक्स 23319021

Toll Free Complaint No. 1908

वेबसाइट: <http://pwd.delhigovt.nic.in>

ई-मेल: dirp-pwd@delhi.gov.in



सं0: 27(Misc)/E-in-C/PWD/Dir(Personnel)/ 7100

दिनांक: 2 .09.2026

OFFICE MEMORANDUM

The competent authority has decided to onboard all Assistant Engineer (Civil/Electrical), Office Superintendents, UDCs, LDCs and Accountants (AAOs) on E-Office for seamless working over E-Office in a time bound manner.

E-Office is already under operation in PWD with all EEs and above rank officers mapped over E-Office and working through E-file. Some AEs, OS, UDC/LDC and accountants have also probably been mapped over E-Office and working through E-file. However, majority of AEs, UDCs, LDCs, OS and accountants are yet to be mapped over E-Office.

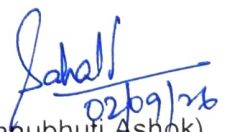
A number of training sessions have been organised with all offices and its representatives while implementing E-Office in 2025 and therefore all offices are aware of the pre requisite for adding people over E-Office. Accordingly, all controlling Heads of a particular office are requested to furnish information officewise of AEs (Annexure 'A'), OS, UDC, LDC (Annexure 'B') and Accountants (Annexure 'C') to this office positively by 10.09.2026 for getting such officials mapped over E-Office. Mandatory field for such mapping is an active Govt. Email ID of the official. In absence of an Govt. Email ID or an active one, the concerned may get his Govt. EMAIL ID created or made active as done previously in 2025 through their controlling officer within 10 days and furnish the details subsequently on priority.

Since, E-Office has been made mandatory for working through E-File for officials of all ranks as mentioned previously, all controlling heads are requested to furnish the information on priority in a time bounded manner.

This issues with the approval of E-in-C

Encl.: As Above

- (1) Annexure 'A'
- (2) Annexure 'B'
- (3) Annexure 'C'


(Sahahubhuti Ashok)
Director (Personnel)

Copy to:-

- 1) Pr. Secretary, PWD, MSO Bldg., I.P.Estate, New Delhi for kind information.
- 2) Pr. CE (M&H), PWD, MSO Bldg., I.P.Estate, New Delhi.
- 3) Pr. CE(Project), PWD, MSO Bldg., I.P.Estate, New Delhi.
- 4) Pr. CE (J&P), PWD, MSO Bldg., I.P.Estate, New Delhi.
- 5) All CEs, PWD, MSO Bldg., I.P.Estate, New Delhi.
- 6) All SEs for further dissemination within circles to EEs.
- 7) PWD Website


Director (Personnel)

Office Name

Annexure-A						
Details of Assistant Engineers (Civil & Elect.) for mapping in E-Office						
S. No	Name & PIMS ID	Designation	Office Name	Mobile No.	Active Govt. Email ID	Name of the controlling /Reporting officer
1						
2						
3						
4						
5						

Office Name

Annexure-B

Details of OS, UDC & LDC for mapping in E-Office						
S. No	Name & PIMS ID	Designation	Office Name	Mobile No.	Active Govt. Email ID	Name of the controlling /Reporting officer
1						
2						
3						
4						
5						

Office Name

Annexure-C						
Details of Accountants (AAO) for mapping in E-Office						
S. No	Name & PIMS ID	Designation	Office Name	Mobile No.	Active Govt. Email ID	Name of the controlling /Reporting officer
1						
2						
3						
4						
5						